

## SUMMARY OF STEERING COMMITTEE MEETING

**DATE:** May 16, 2003

**TO:** Ross Dunfee, Steering Committee Chairman  
Karen Dinicola, Department of Ecology

**COPY:** Steering Committee Members and Consultant Team

**FROM:** Dave Moss, Tt/KCM

**SUBJECT:** **Summary of Steering Committee Meeting**  
**Moses Lake Conference Center**  
**May 8, 2002 2:00pm – 3:45pm**

**PROJECT:** EASTERN WASHINGTON STORMWATER MANAGEMENT  
Stormwater Management Technical Manual *and*  
Model Municipal NPDES Phase II Stormwater Program

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### Meeting Attendees:

<u>Steering Committee</u>	<u>Others Attending</u>
Ross Dunfee – Benton County	Karen Dinicola – Ecology
Steve Worley – Spokane County	Bill Moore – Ecology
Lloyd Brewer – City of Spokane	Dave Moss – TetraTech/KCM
John Knutson – Yakima County	Paula Cox – Chelan County
Nancy Aldrich – City of Richland	Heather Ostenson – RH2
Michele Brich – Tri-Cities HBA	Steve King – City of Wenatchee
Tom Tebb – Ecology	Ryan Lyyski – City of Ellensburg
Don McGahuey – Wenatchee	Steve Plummer – City of Kennewick
Chris Waarvick – City of Yakima (alternate)	Jocelyne Gray – JUB
Gary Beeman – WSDOT (absent)	
Dwane Van Epps – City of Chelan (absent)	
Jim Seitz – AWC (alternate; absent)	

### PURPOSE OF MEETING:

The meeting was held, after the Manual subcommittee meeting, to discuss pertinent issues, and to schedule preparation activities for the upcoming public workshops for June 23-26, 2003.

### AGENDA FOR THIS MEETING:

- ❖ Review agenda.
- ❖ Discuss status and preparation schedule for upcoming public workshops.
- ❖ Discuss several Steering Committee topics and future role of committee.
- ❖ Next meeting: date, time, place and agenda topics

**BRIEF SUMMARY OF PROCEEDINGS:**

1. Ross Dunfee completed a roll call for the 10 steering committee members. Gary Beeman and Dwane Van Epps were absent. Chris Waarvick (alternate) was present. Therefore, nine Steering Committee members were present at the meeting. Others in the room introduced himself or herself.
2. Ross Dunfee and Dave Moss reviewed the status of the June 2003 public workshops. One question was whether or not to hold a workshop in Yakima as previously requested by Don Gatchalian (Yakima County). John Knutson said it was okay to just have the June 26th workshop in Ellensburg; one in Yakima was not needed this time. Assignments were reviewed for each of the four cities (Spokane, Clarkston, Kennewick, Ellensburg). Suggestions for displays and handouts at the June workshops were reviewed. The schedule for preparing for the workshops was also discussed. Instead of holding a coordination meeting in Moses Lake, it was agreed that Dave Moss would schedule a teleconference call for 10am on June 4th. An agenda and a list of display boards and handouts would be drafted and e-mailed to the presentation group. Karen Dinicola also said she would prepare a draft of the PowerPoint presentation for the group to review and provide feedback.
3. Newsletter No. 3 was discussed, and support for writing the text was solicited (and offered by Steve Worley, Lloyd Brewer, and Dave Moss who will coordinate with Sarah Hubbard-Gray). The newsletter topics will generally include: Stormwater Technical Manual - What's New & What's Changed; Workshop Notice and Schedule; How to Get Copies; How to Comment; and Status of the Model Program, Permit, and UIC. The newsletter will be completed by June 9th, two weeks before the first workshop.
4. Several Steering Committee topics were brought up and discussed:
  - A. Bill Moore requested the E WA Steering Committee remain active to assist Ecology with continuing needs, including items such as: a Report to the Legislature; development of the NPDES Phase II permit; and completion of the Stormwater Technical Manual. Bill mentioned the existing representation should remain, but there might be new members if the Committee felt it appropriate. Ross Dunfee agreed there must be a clear purpose for the Committee. Ross called for a vote and it was unanimously (9-0) YES.
  - B. Bill Moore expanded his discussion about the Steering Committee's next task, which was a report to the Legislature. This would involve providing input to a list of issues the Legislature had included in HB1689. Ecology would solicit input from both eastern and western Washington groups. This effort would begin in August and be completed by November, so Ecology can submit the combined report in December 2003. Bill also wants to make sure the 5 "bubble cities" are involved. Ecology intends to amend TetraTech's contract to provide facilitation support to prepare the E WA report.
  - C. Ecology asked if the Steering Committee desired a 60 day or 90 day review period for the Final Draft of the Stormwater Technical Manual: 60 days was selected over 90 days with a 6 YES : 1 NO vote (2 members had left, so only 7 Steering Committee members remained at this time in the meeting).
  - D. Karen Dinicola mentioned that the Model Program would be printed sometime in July or August 2003. Ecology would soon review the final text for Chapter 1 and make it consistent with the Manual.
5. Dave Moss reviewed the Manual Subcommittee's discussion on the BMP cost analysis; further discussion was held by the Steering Committee with some suggesting the analysis not be completed at this time. Upon further discussion, Ross Dunfee took a vote and it was unanimously (7-0) YES to prepare the analysis.
6. The **next meeting** will be scheduled at a later date. Ross Dunfee asked Dave Moss to update the project schedule, when appropriate, for depicting future activities. The meeting was adjourned at 3:45 pm.